



1155 E. Bianchi Rd. Stockton, CA95210
(209) 464-0560 (Fax) 209-465-7790
tina@americaneventrentals.com

TO: Exhibitor
FROM: Tina Becerra
American Convention & Exposition Services
RE: 2017 Ventura Spring Home & Garden Show
March 17, 18, 19, 2017

American Convention & Exposition Services is pleased to have been selected as your Trade Show Decorator. We look forward to working with you to help maximize your marketing and sales efforts at the show.

Your booth package includes:

- One (1) 8' Back wall
 - Two (2) 3' Side wall
 - One (1) 7" x 44" Booth ID sign
 - One (1) 500 Watt Outlet
- outside booths do not include** drapes and sign, only electricity

Special Savings

To take advantage of American's "advance price" complete the form and send with full payment before **March 1, 2017**. The "floor price" will be charged for orders received after this date.

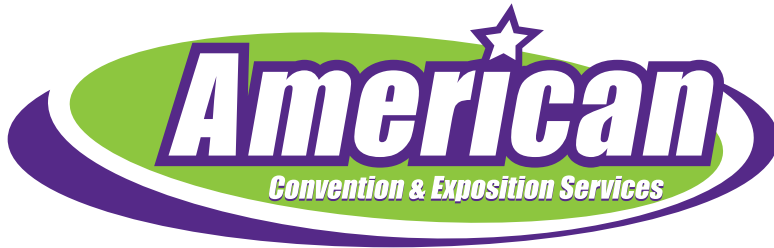
Freight

Should you need assistance with shipping or storing your booth, American is ready to help you. Please contact us for the appropriate forms to help with your special booth and/or shipping needs.

All decorating orders must be placed before March 1st, 2017. There will not be a service desk or opportunity to place orders at the show.

Final Note

- Do not staple, tape or pin anything to drapery.
- Sign hooks are available to hang items over the pipe.
- Any drapes, furnishings or rental items damaged or missing from your booth after the show will be charged to you at replacement costs.
- After the show remove all company belongings from the rental items, especially off carpets and tables.
- Call us at (209) 464 0560



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FURNITURE & ACCESSORIES

2017 Ventura Spring Home & Garden Show
 March 17-19, 2017
 Ventura County Fairgrounds

TABLES Wooden display tables - 24" wide - 30" high
 Counter height tables are 24" wide - 42" high

	BEFORE 3/1	FLOOR PRICE
4' LONG TABLE - SKIRTED	\$25.00	N/A
4' LONG TABLE - NOT SKIRTED	\$15.00	N/A
6' LONG TABLE - SKIRTED	\$30.00	N/A
6' LONG TABLE - NOT SKIRTED	\$20.00	N/A
8' LONG TABLE - SKIRTED	\$35.00	N/A
8' LONG TABLE - NOT SKIRTED	\$25.00	N/A
4' LONG COUNTER - SKIRTED	\$35.00	N/A
4' LONG COUNTER - NOT SKIRTED	\$25.00	N/A
6' LONG COUNTER - SKIRTED	\$40.00	N/A
6' LONG COUNTER - NOT SKIRTED	\$30.00	N/A
8' LONG COUNTER - SKIRTED	\$45.00	N/A
8' LONG COUNTER - NOT SKIRTED	\$35.00	N/A
48" ROUND TABLE - PLAIN	30.00	N/A
COCKTAIL TABLE (30" HIGH)	\$25.00	N/A
COCKTAIL TABLE (42" HIGH)	\$35.00	N/A

Skirting is available in the following colors:

- Black Blue Teal White Red

LINEN **ORDERS MUST BE PLACED A MIN. OF 7-DAYS IN ADVANCE CALL FOR COLOR SELECTIONS**

**CUSTOMER MUST CALL TO CONFIRM
 FAX ORDER HAS BEEN RECEIVED**

Payment policy: Orders are confirmed with payment in full. Floor Price will be charged for any orders recieved in our office after March 1, 2017.

**ALL CREDIT CARD DEPOSITS ARE NON-REFUNDABLE.
 NO REFUNDS.**

CARPET BLACK ONLY

	BEFORE 3/1	FLOOR PRICE
9' x 10'	\$95.00	N/A
9' x 20'	\$170.00	N/A
9' x 30'	\$250.00	N/A
PADED STOOLS		
	\$36.00	N/A
PADED CHAIR		
	\$20.00	N/A
FOLDING CHAIR		
	\$5.00	N/A
EASEL (ALUMINUM)		
	\$25.00	N/A
WASTEBASKET		
	\$10.00	N/A

PIPE & DRAPE **ORDERS MUST BE PLACED A MIN. OF 7-DAYS IN ADVANCE**

	BEFORE 3/1	FLOOR PRICE
PIPE SET: (1) Adj. Slider Pole, (2) 8' Uprights, (2) Lg. Baseplates	\$21.00	N/A
3' tall drape - includes hardware	\$30.00	N/A
8' tall drape - includes hardware	\$30.00	N/A

Drape is available in the following colors:

- Black Blue Teal White
 Red

Company: _____

Contact: _____

Date _____ Booth# _____

TOTAL DUE: _____

FOR OFFICE USE ONLY

CONTRACT #:



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Ventura County Fairgrounds

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PAYMENT POLICY & AUTHORIZATION

THIS FORM & PAYMENT MUST ACCOMPANY ALL ORDERS WITH AMERICAN CONVENTION & EXPOSITION SERVICES

Orders(with payment) must be received by the deadline of March 1, 2017 to received the discounted rate. Payments must be paid in full prior to services preformed or items delivered to the booths. EXHIBITORS ARE NOT BILLED FOR SERVICES OR ITEMS. In the event that the totals are calculated incorrectly. American Convention & Exposition Services reserves the right to make the necessary corrections and charge the correct amount. Exhibitors will be notified either by telephone, fax or e-mail of any such corrections. Credit will not be given for services(s) ordered and not used . All material and equipment furnished by American Convention & Exposition Services is done on a rental basis only and remains the property of American Convention & Exposition Services. A 5% handling fee will be assessed for all refunds. Plus A cancellation fee of 25% will be charged for any cancellation of (5) to ten (10) business days prior to Exhibitor move-in. A cancellation Fee of 50% will be charged for orders cancelled less than (5) business days from the event. There will be no refunds after the close of the show for unused equipment and/or services.

PLEASE PRINT CLEARLY or TYPE THE INFORMATION

FORM OF PAYMENT

CHECK (# _____)
 MASTERCARD
 VISA

CREDIT CARD #

EXPIRATION DATE /
 SECURITY CODE

Name on the Card: _____

Authorized Signature: _____

Billing Address: _____

City: _____ City: _____ Zip: _____

Tel: _____ Fax: _____

Unless advised otherwise, we will use this authorization to bill your account for additional goods or services incurred during the event. Exhibitor must advise service desk of any discrepancies prior to the close of show. **Please check all that apply:**

- Use this account for additional services at the show. No additional people are allowed to sign on this account
- The Cardholder hereby authorizes the following people to sign on the above account for any additinoal charges incurred at the show site:

Please enter the Totals from the appropriate forms:

Furniture / Acessories Total: \$ _____

Grand Total \$ _____

Company/Exhibitor: _____ Booth: _____

Ordered by: _____ Date: _____

Company Address: _____

City: _____ State: _____ Zip: _____ Email: _____

Custom Banner Order Form

American Convention & Exposition Services

1155 East Bianchi Road • Stockton CA 95202



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(209) 464-0560 (Fax) 209-465-7790

miriam@americaneventrentals.com

Customer Information

Name/Company Name _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: (_____) _____

Mobile: (_____) _____

Email: _____

Date Needed: _____

Order Date: _____

Booth Number (i.a.) _____

Show Title (i.a.) _____

ORDER MUST BE PLACED BY MARCH 1ST TO BE DELIVERED AT SHOW

Vinyl Banner-Base Price (Text Only or Gigantagram)

Please indicate with X, or mark note quantity.

15" x 6' - \$60.00 _____	15" x 10' - \$74.00 _____	15" x 15' - \$96.00 _____	15" x 20' - \$110.00 _____
30" x 6' - \$85.00 _____	30" x 10' - \$118.00 _____	30" x 15' - \$160.00 _____	30" x 20' - \$205.00 _____
36" x 6' - \$95.00 _____	36" x 10' - \$132.00 _____	36" x 15' - \$187.00 _____	36" x 20' - \$240.00 _____
38" x 6' - \$100.00 _____	38" x 10' - \$140.00 _____	38" x 15' - \$196.00 _____	38" x 20' - \$250.00 _____
54" x 6' - \$128.00 _____	54" x 10' - \$184.00 _____	54" x 15' - \$261.00 _____	54" x 20' - \$335.00 _____

Extras

- Grommet Service **\$5**
- Photo or Full Color **\$25**
- Full Color for 54" **\$30**
- Rush Service **\$25**
- Custom Design (per hr.) **\$25**

Ink Colors (if applicable) _____

Font Preference (subject to availability) _____

WRITE YOUR MESSAGE BELOW: Include the locations of symbols, photos, logos, ETC. Please, make any notes and comments, special instructions, and color designations here. Text layout may be rearranged to fit into template.

DISCLAIMER - PLEASE READ: Customer assumes all responsibility for any content provided. Any misspellings in the provided content will be printed and the full cost of the print will be billed. Re-prints due to misspellings or content corrections are available for a fee of 25% of the total cost of the print. There are no returns on banner or poster prints.

CUSTOMER INFORMATION

Company Name _____

Address _____

City _____ State _____ Zip _____

Phone No. (_____) _____

Check # Enclosed _____ Visa MC

Credit Card _____

Exp _____ Security Code _____

Authorized Signature _____

Print Authorized Signature _____

NOTICE: Dishonored checks must be paid in cash within 30 days of demand payment or Exhibitor shall be liable for the amount owing upon the check in addition to treble damages of three times the amount of the check. Damages shall be no less than \$100.00 nor more than \$500.00, plus the cost of mailing the written demand. It is understood that if Exhibitor check is dishonored for any reason the Exhibitor will be subject to the above damages.